

1 General Information

Thank you for your interest in our company and your current or past application for employment with us. You will find below information on how your personal data is processed in connection with your application.

Controller

Traxpay GmbH
Schleusenstr. 17
60327 Frankfurt am Main

Contact:

Tel.: +49 69 / 59 772 15-0
E-Mail: info@traxpay.com

For further information on our company, authorised representatives and other contact options, please go to the legal information page on our website: <https://www.traxpay.com/impressum/>

Data protection Officer

We have appointed a Data Protection Officer. Our Data Protection Officer may be contacted at:

Contact:

Schleusenstr. 17, 60327 Frankfurt am Main
E-Mail: datenschutz@traxpay.com

2 Processing frame

Source and categories of personal data

We process the data that you have sent us associated with your application to check your suitability for the position (or other positions in our company that may be suitable) and conduct the application process. Moreover, we may be processing the data which you have published and are available on the internet as far as it is permitted under data protection law. This includes CVs, information on professional career etc.

Purposes and legal bases of the processed data

We process your personal data in compliance with the provisions of the EU General Data Protection Regulation (GDPR), the German Federal Data Protection Act (FDPA) and other relevant laws.

The legal basis for the processing of your personal data in this application procedure is primarily Art. 6 Para. 1 lit. b) GDPR and Sec. 26 FDPA. Accordingly, the processing of the necessary data in connection with the decision on the establishment of an employment relationship is legitimate.

Should the data be required after the application process has been concluded, the data may be processed based on the provisions of the requirements of Art. 6 GDPR, particularly for exercising legitimate interests in accordance with Art. 6 para. 1 f) GDPR. In such case, our interest is the assertion or defense of claims.

This also includes the processing of communication data (user details, content data, connection data as well as comparable data) in the context of the implementation of the application procedure through the use of internet-based communication tools.

We may process your personal communication data (user details, content data, connection data and comparable data) as part of the application process, in particular the digital implementation of job interviews, if the contract is initiated with the help of internet-based communication tools, in order to simplify the organisation of the application process and to be able to adapt it to the current needs of the applicant and employer.

Furthermore, your voluntarily given consent can be the legal basis for data processing according to Art. 6 para. 1 lit. a) GDPR (e. g. inclusion in the applicant pool, newsletter for new job offers). The consent given can be revoked at any time with effect for the future.

Further, due to the European anti-terror regulations 2580/2001 and 881/2002, we are obliged to compare your data with the so-called "EU terror lists" in order to ensure that no funds or other economic resources are made accessible for terroristic purposes.

We will inform you in advance if we decide to process your personal data for any purpose not mentioned above.

Consequences of non-availability of data

As part of your application, you must provide the personal data that is required to establish the employment relationship or that we are legally obliged to collect

Automated individual decision-making or Profiling (Art. 22 GDPR)

We do not use any solely automated decision-making processes ourselves. If we use such a procedure in individual cases in the future, we will inform you of this separately if this is required by law.

We use the job portal Indeed for the application process. In cases of job-specific aspects, we sometimes use automated filtering - including profiling - to make an employment decision. Information on nationality and special categories of personal data in accordance with Art. 9 GDPR are not processed.

3 Recipients of data

Within the EU/the EEA

Within our company, only the persons necessarily involved in the application process (e. g. specialist departments, management, personnel department) will receive your data. Your application data is reviewed by the HR department once your application has been received. Suitable applications are forwarded internally to the persons in the respective departments responsible for the vacant position.

The further course of action is determined after that. Only persons who require your data for the proper processing of your application are given access to it within our company.

Outside the EU/the EEA

We do not transfer personal data to service providers or corporate enterprises outside the European Economic Area (EEA).

Overview recipients

In the course of data processing, your data will be transferred to the following recipients:

recipients: Microsoft Corporation, One Microsoft Way, Redmond, WA 98052-6399, USA

third country transfer: The transfer to the third country has been approved by the EU Commission. The transfer is based on appropriate safeguards according to art. 46/47/49 para 1 GDPR. You can take insight into the protection guarantees [here](#).

4 Storage periods

In case of rejection, the applicants' data will be erased within six months after notice of rejection.

If you have given the consent to your personal data being stored for other job possibilities or a period longer than the current application process, we will include your data in our pool of applicants. The data in this pool is erased after two years. In the case that your application for a position is successful, the data is transferred from the applicant data system to our HR information system.

5 Your rights as a data subject

Under certain circumstances you can assert your data protection rights against us.

- Thus, you have the right to receive information from us about your data stored with us in accordance with the rules of Art. 15 GDPR (if necessary, with restrictions in accordance with § 34 FDPA).
- At your request, we will correct the data stored about you in accordance with Art. 16 GDPR if it is inaccurate or erroneous.
- If you wish, we will delete your data in accordance with the principles of Art. 17 GDPR, provided that other statutory provisions (e. g. statutory storage obligations or the restrictions under § 35 FDPA) or an overriding interest on our part (e.g. to defend our rights and claims) do not prevent this.
- Considering the requirements of Art. 18 GDPR, you may request us to restrict the processing of your data.
- Furthermore, you may object to the processing of your data in accordance with Art. 21 GDPR, based on which we must terminate the processing of your data. However, this right of objection only applies in very special circumstances of your personal situation, whereby the rights of our company may conflict with your right of objection.
- You also have the right to receive your data under the conditions of Art. 20 GDPR in a structured, common and machine-readable format or to forward it to a third party.
- In addition, you have the right to revoke your consent to the processing of personal data at any time with effect for the future.
- You also have the right to lodge a complaint to a data protection supervisory authority (Art. 77 GDPR). However, we recommend that you always address a complaint to our data protection officer first.

The data protection supervisory authority responsible for us is:

Der Hessischebeauftragte für Datenschutz und Informationsfreiheit
Gustav-Stresemann-Ring 1
65189 Wiesbaden

Telefon: 0611-1408 0

E-Mail: poststelle@datenschutz.hessen.de